



MASERATI STAND-ALONE or ALFA ROMEO STAND-ALONE DEALERSHIP PROGRAM DESIGN SERVICES ENROLLMENT FORM



Dealership _____

Project Address _____ Dealer Number _____

City _____ State _____ Zip Code _____

Dealer Contact _____

Telephone # _____ Email: _____

Corporate Representative _____ Telephone # _____

CBRE Contact Person _____ Telephone # _____

As an authorized Maserati & Alfa Romeo dealer, I hereby order design services for the *Maserati / Alfa Romeo Dealership Program* for the dealership facility at the above address for the project type noted below.

- NEW BUILD** (For a Ground-Up Facility)
- RENOVATION** (For an Existing Dealership Facility)
- RETROFIT** (Facility that is Not an Existing Dealership i.e. – Former Restaurant, Supermarket, etc.)

Dealer is REQUIRED to Provide the Following Prior to Scheduling of the “Design Survey” Visit:

- “As-Built” or “Site Verified” CAD file drawings that represent current facility conditions. Drawings should include a site plan, floor plan and building elevation(s) at a minimum. Include photographic documentation if available. All should be distributed to the CBRE contact above.
- If the dealership’s CAD file drawings are not up to date or available, the dealer should contract with a local architectural or drafting service to prepare the CAD documents at the dealer’s expense.

The Design Survey includes an on-site visit by a design specialist and CBRE for consultation with dealer principals and FCA regarding facility planning guidelines, facility needs and overall scope of the project(s). Preliminary design sketches will be produced and distributed for approval as a result of this visit.

After initial site visit and approval of preliminary designs, Design Control Documents* will be produced and distributed. A WebEx presentation will be scheduled to present the completed design package to dealer principal and provide for future action plans.

Dealer is responsible for all fees and expenses of each project phase for which approvals to proceed have been completed. Completion of this form serves as an approval to proceed with the Design Survey.

Design Fees Include:

- **Two (2)** sets of Dealer requested revisions for Design Survey Sketches.
- Additional revisions and/or design services requested by dealer will be charged a fee not to exceed \$125.00 per hour plus applicable state and local taxes plus travel/miscellaneous expenses.
- If the dealership site changes, Dealer agrees to re-enroll and will be subject to all fees as outlined above for the second site.

If a project proceeds to construction drawing development, **two (2)** reviews are required by CBRE to ensure compliance. All reviews are included in the above-mentioned fees.

- **50% Set (PDF Files sent to CBRE)**
- **Final 100% Set (PDF Files sent to CBRE)** - 100% CD Approval required prior to construction start.

During facility construction, CBRE will visit the site two (2) times to ensure compliance with the Maserati / Alfa Romeo CDID. CBRE will provide photographic documentation of progress and construction conditions to FCA.

The final visit will include a punch list review and photographic documentation of project completion. All documentation will be distributed to FCA.

Upon completion of project, Dealer shall provide FCA/CBRE with a Schedule of Values from the General Contractor indicating the full cost of the project. Dealer shall also provide all professional cost such as Architectural and Engineering for the project.

- Dealer is committed to **\$25,000.00** which constitutes the full amount of this order, plus any applicable state and local taxes. Dealer will be billed only for services that are completed or have received approval to proceed. Prices subject to change without prior notice.

DEALERS ACCOUNT listed above will be billed by FCA thirty (30) days after the Design Survey meeting.

Dealer will send **CHECK** payable to FCA US LLC:
Attn: Tyler DeVoe
1000 Chrysler Drive
CIMS 485-03-71
Auburn Hills, MI 48326

DEALER AUTHORIZED SIGNATURE _____ **DATE** _____

Copy Distribution: CBRE / FCA Representative / FCA Architect / FCA Credit, Inc. / Dealer
CBRE: 2000 Town Center, Suite 500, Southfield, MI 48075-1103, Telephone 248-353-5400, Fax 248-353-8134

*The Design Control Documents created under this program are intended to communicate design intent only and should not be used for construction. All construction documents and permits are to be provided/secured by properly licensed architectural/engineering professionals of the dealer’s choice. FCA US LLC, Maserati North America, Inc. and CBRE will not be held liable for any claims that may arise. This enrollment form may be changed from time to time at FCA US or Maserati North America, Inc.’s sole discretion.